

## Joint Base Myer-Henderson Hall (JBMHH) Catholic Community Semi-Annual Finance Report – October 2017

Annualized Estimate (Oct 2017 – Sep 2018)	Estimated Amount (\$)	
<b>Revenue</b>	<b>225,000</b>	
<b>Weekly Offering<sup>1</sup></b>	<b>180,000</b>	
<b>Designated Offerings<sup>2</sup></b>	<b>45,000</b>	
<b>Expenses</b>		
<b>JBMHH Community Fund<sup>3</sup></b>	<b>36,000</b>	
<b>Catholic Community Expenses:</b>		<b>%</b>
<b>Music<sup>4</sup></b>	<b>74,790</b>	<b>56</b>
<b>Other Liturgy<sup>5</sup></b>	<b>6,620</b>	<b>5</b>
<b>Religious Education<sup>6</sup></b>	<b>13,050</b>	<b>10</b>
<b>Fellowship<sup>7</sup></b>	<b>6,480</b>	<b>5</b>
<b>Administration<sup>8</sup></b>	<b>33,541</b>	<b>25</b>
<b>Estimated operating surplus (deficit) for next year</b>	<b>+9,519</b>	
<b>Net Assets as of 26 Oct 2017</b>	<b>45,286</b>	
<b>Estimated Assets at end of FY2018 (30 Sep 2018)</b>	<b>54,805</b>	

<sup>1</sup> In FY2017, the weekly offering collection was \$169,046 over 43 non-Designated Offering weekends. However, our Chaplain has directed us to start collecting the Designated Offering as a second collection during Mass. Previously, for a Designated Offering weekend, 100% of the collection went to the Designated Offering, and there was no second collection. In addition, beginning in FY2018, collections will be started for Holy Day services.

<sup>2</sup> In FY2017, we collected \$32,038 over 10 Designated Offerings. Nine Designated Offerings were planned in advance, and one (Hurricane Harvey) was added in Sep 2017. For FY2018, there will be 10 or 11 Designated Offerings (DO): Hurricane Maria, Archdiocese of the Military Services (2), Holiday Food Voucher Program (2), Holy Land Collection, Peter’s Pence Collection, National Collection for the Religious, Operation Helping Hands, and “To Be Determined” (1-2).

<sup>3</sup> Funds JBMHH spiritual activities, such as Bible Studies; Spiritual Fitness Events; Vacation Bible School; food for Special Concerts during Lent, Advent; Chapel Community Picnic; linen cleaning for Old Post Chapel; and other events that support active duty Soldiers, Marines, and their families in units around the National Capital Region. Currently, 20% of non-Designated Offering collection is directed to the JBMHH Community Fund.

<sup>4</sup> Includes music contracts (pianist/organist; cantor; 2 professional choir members at Sunday mass); programs during Christmas and Holy week; and music-related administrative expenses.

<sup>5</sup> Liturgy: Includes ministries of Extraordinary Minister of Holy Communion (EMHC), Lectors, Altar Servers, Ushers/Greeters/Magi, Collection Counter. It does not include music.

<sup>6</sup> Religious Education: Includes all sacramental preparation and other faith formation, such as Rite of Christian Initiation of Adults (RCIA), Catholic Religious Education (children), Adult Education, Bible Study, Adaptive Learning Program, Marriage Preparation, Baptism Preparation

<sup>7</sup> Fellowship: Includes ministries of Social Committee, Troop Outreach, Sick/Homebound Outreach, Youth

<sup>8</sup> Administration: Includes Catholic Coordinator, Pastoral Advisory Council expenses, Child Care, and Other Miscellaneous Expenses

### **Highlights:**

- **Ministries have submitted budgets for FY2018 (Oct 2017 – Sep 2018)**
- **At current revenue and expense trends, JBMHH Catholic Community is expected to run an operating surplus by 30 Sep 2018**
- **More favorable budget status in this report, compared to Apr 2017, due to smaller expected JBMHH Catholic Community contribution to Community Fund (\$18,000 less)**
- **Music remains the largest discretionary item in the JBMHH Catholic Community budget**
- **Expenses above include categories of: “Non-Appropriated Funds”; JBMHH Catholic Community contribution to JBMHH Chaplain Community Fund; and Designated Offerings. We do not include government expenses related to “Appropriated Funds” or possible end of Fiscal Year contributions to Army Chief of Chaplains Grant Fund**

### **Finance Committee Way Ahead:**

- **We welcome feedback on the semi-annual finance reports, and how we are spending the JBMHH Catholic Community’s gifts. Please email us at [financecommittee@jbmhhcatholicparish.com](mailto:financecommittee@jbmhhcatholicparish.com)**
- **Continue to seek opportunities to demonstrate transparency and humility for responsibility of being stewards of the JBMHH Catholic Community’s gifts**
- **Work with ministries to better plan estimated requirements and track actual expenditures**
- **Obtain quarterly reports of actual expenditures to better evaluate budgetary estimates**
- **Use surplus funds to support selected local Catholic charities, consistent with JBMHH Catholic Community mission and vision, and with input from our faith community**

**Submitted on behalf of Finance Committee, 9 Nov 2017**

Pat Trahan, Chair (non-voting)

John Oh, Vice-Chair

Paige Kellogg, Vice Chair

Mary Engoglia

Bob Bowen

Ham Ortiz

Pam Ortiz, Catholic Coordinator (non-voting)